

**Gunpowder River Artfest
Vendor Contract
June 12, 2010**

Gunpowder River Artfest is sponsored by the Northern Baltimore County Art Foundation, a not-for-profit organization building community through art. The festival will be held on the banks of the Gunpowder River in historic Monkton Village along the Torrey C. Brown Trail (previously the NCR Trail). The immediate area is home to one of the finest trout fishing rivers in the country, heavily visited by anglers and kayak, canoe and tube enthusiasts. Along the river and a part of the Gunpowder Falls State Park runs a very popular hike, bike and horseback riding trail. Over ½ million visitors each year enjoy the beauty and nature of the Torrey C. Brown Trail stretching 20-miles from Cockeysville, MD, to York, PA. Adjacent to the site is an American crafts gallery, a contemporary fine art gallery, a collection of artist's studios, a vegetarian café and a bike and tube rental facility serving the community and tourists making this area a destination.

The Gunpowder River Artfest, a juried event, will feature 50 arts and crafts vendors, live entertainment, food and workshop classes. The event will be well publicized on local radio and in print.

Show Hours: 11am- 6pm

Location: Historic Monkton Village, Monkton, MD 21111 (Monkton Rd. & the bike trail)

Set-Up Hours: Saturday, June 12 from 7am-10:30am

Pack-Up: Pack up may begin at 6:00 pm. Please do not start to pack up prior to this time. Vendors can opt to remain past 6:00 pm while the band plays. Special fees may apply.

LIABILITY AND INDEMNIFICATION

The Northern Baltimore County Art Foundation (NBCAF) will not be liable for injuries to, or loss or damage to the property of the vendor, its employees, agents, guests or attendees and the vendor, his/her agents and/or employees, hereby expressly releases NBCAF and its agents, officers and/or employees, of any and all liabilities for damage, injury or loss to any person or goods from any cause whatsoever arising out of the Gunpowder River Artfest. The vendor further agrees to indemnify and hold harmless NBCAF, its agents, officers and/or employees from any and all claims for damage, injury or loss arising out of or in connection with the use of space or grounds in this show or the display and/or sale of any merchandise. Such indemnification shall include, but shall not be limited to, indemnification for all legal fees and costs that may be incurred by NBCAF in connection with the defense of any claim brought by any third party relating to or arising from the event that is the subject of this agreement or in connection with NBCAF's enforcement of this provision. It is the vendor's sole responsibility to obtain any form of insurance, if desired.

CANCELLATION

Vendor payments are non-refundable. Event will be held rain or shine. No refunds given due to weather. If for any reason a vendor cancels this contract at any time, all monies paid by him/her will not be refunded.

Should NBCAF find it necessary to cancel the event, NBCAF agrees to refund all money paid by the vendor within 30 days of such cancellation.

VENDOR SPACES

NBCAF will assign spaces for all vendors on a first come, first serve basis using the date each contract is received. Any special requests will be considered, but not guaranteed. Vendor shall arrange his/her space so that other vendors will not be obstructed from view. Any vendor who feels that his/her space is being blocked by a second vendor shall inform NBCAF and NBCA and the vendors will work in good faith to resolve the problem. NBCAF reserves the right to decide the resolution of any dispute regarding vendor space. Any decision made by NBCAF will not entitle vendor to a refund.

Each vendor will provide his/her own tables, chairs, tablecloths, display equipment, etc. needed to exhibit and sell items. Vendors shall be responsible for delivery, handling, erection and removal of their own displays and materials. Vendors are required to clean all debris and trash from the booth spaces before they leave.

Assigning and/or subletting any vendor space is prohibited.

PRICES AND PAYMENT

Payment is due in full on the signing of this contract. Vendor's canceled check will be his/her receipt and constitutes acceptance to the show. There will be a \$35 fee for any check returned by vendor's bank.

ADDITIONAL RULES AND PROCEDURES

No electricity will be provided.

NBCAF reserves the right to remove any vendor from the event for unacceptable behavior and/or non-compliance with the rules and procedures set forth in this contract.

A waiting list for the show will be developed once the show is full. If any vendor submits an application fee after the show is **full** then he/she will have the option of (1) having the check returned or (2) being placed on the waiting list. Any vendor on the waiting list that is not placed in the show shall have his/her payment refunded without undue delay.

Please fill out the registration form carefully.

***If you do not have a Maryland Retail Tax Number, please write "None" in the space provided. The show committee is required to provide the State of Maryland with a list of vendors' addresses. The state may assign you a Maryland Retail Sales Number. Maryland has a 6% tax rate applicable to almost all states. **BY SIGNING THIS CONTRACT, THE UNDERSIGNED WARRANTS THAT HE OR SHE HAS READ ITS TERMS AND AGREES TO BE BOUND THEREBY.**

I have read the terms of the contract and I agree to abide by all the terms therein for the Gunpowder River Artfest, Historic Monkton Village, Monkton, Maryland 21111.

- Vendor Name:
- Trading As:
- Address:
- City, State, Zip:
- Phone Number:
- Email Address:
- Website Address:
- Maryland Retail Sales Number:
- Signature:

*Category of Work:
Jewelry, Pottery, Metal, Fine Art, Glass, Furniture, Other (please describe):

*All fine crafts persons, please provide Artfest with digital images of work in jpeg format no greater than 600 pixels via e-mail to keeffers@comcast.net with subject line "Artfest" or CD in jpeg format no greater than 300 DPI per image to contract address below. Submission of images grants NBCAF permission to use images in promotional materials for the festival and/or foundation. Submissions will not be returned to exhibitors.

**SAVE \$50 if you register by Feb 1, 2010
Registration Deadline April 1, 2010**

Space Required and Fees Due:

Medium Booth (10x10) @ \$150.00	\$-----
Large Booth (12x12) @ \$200.00	\$-----

<u>TOTAL BOOTH FEES</u>	\$-----
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Please make checks payable to:
Northern Baltimore County Art Foundation
1901 Monkton Rd.
Monkton, MD 21111.

****Credit Card Information:**

Type of Card & Card #: -----
Expiration Date: -----
Security Code: -----

****Please note that credit cards will be charged a 10% processing fee.**